

SECTION III.D OPTIONAL FORMS

FORM16 BOOTH PERSONNEL (INTERPRETER/HOSTESS)

DEADLINE: 27 DECEMBER 2019

Please return form to: Messe Muenchen Shanghai Co., Ltd. 11th Floor, PINGAN Fortune Tower 1088 Yuanshen Road, Pudong New Area Shanghai 200122/ P.R.China Tel.: +86 (0)21 2020 5500 Fax: +86 (0)21 2020 5688 eMail: marvin.ma@mm-sh.com Contact Person: Mr. Marvin Ma / ext. 860	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

- This form should be completed and returned for all exhibitors who require temporary staff during the exhibition duration. Exhibitors are strongly encouraged to engage the services of an interpreter in view of the large number of Chinese-speaking visitors expected at the exhibition.
- Exhibitors are not permitted to employ any interpreter / hostess in China without the advanced permission of the organizer. Exhibitors will take over the safety of temporary staff on duty at their stand. The organizer will not take over any loss or damage caused by such personnel.
- Rates quoted here are based on 8 working hours and will be doubled on Saturdays, Sundays, and Public Holidays.

a) Advanced interpreter at daily rate of RMB 2,300,-- per interpreter

Language	No. of Persons	Starting Date	Ending Date	Amount in RMB
<input type="checkbox"/> English	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

b) Ordinary English - speaking interpreter at daily rate of RMB 1,700,-- per interpreter

Language	No. of Persons	Starting Date	Ending Date	Amount in RMB
<input type="checkbox"/> English	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

c) Hostess at daily rate of RMB 900,-- per hostess

No. of Persons	Starting Date	Ending Date	Amount in RMB
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

d) Advanced interpreter at daily rate of RMB 3,300,-- per interpreter

Language	No. of Persons	Starting Date	Ending Date	Amount in RMB
<input type="checkbox"/> Italian	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

e) Advanced interpreter at daily rate of RMB 3,300,-- per interpreter

Language	No. of Persons	Starting Date	Ending Date	Amount in RMB
<input type="checkbox"/> German	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Note

- After the deadline, late orders may not be accommodated. If accepted and available, a surcharge of 50% after the deadline must be levied.
- For changes of confirmed and invoiced orders, a surcharge of 50% must be levied.
- Cancelled orders are not refundable.
- Items not listed on this form will be offered on request and are subject to a separate quotation.
- **For technical staff (e.g. stand fitter) please fill in Form 15.**
- **The exhibitors should take over the bank charges when transferring the payment.**