

SECTION III.D OPTIONAL FORMS
FORM17 MEETING ROOM
DEADLINE: 22 DECEMBER 2017

Please return form to: Messe Muenchen Shanghai Co., Ltd. 11th Floor, PINGAN Fortune Tower 1088 Yuanshen Road, Pudong New Area Shanghai 200122/ P.R.China Tel.: +86 (0)21 2020 5500 Fax: +86 (0)21 2020 5688 eMail: alyssa.lu@mm-sh.com Contact Person: Ms. Alyssa Lu / ext. 862	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

This form should be completed and returned by exhibitors who require a meeting room for their own use during the show period.

	Meeting Room Type	Space Area SQM	Capacity (Person)		Unit Price RMB	
			Theater	Class	half day (4 hrs)	Per OT hour
Meeting Room inside of Convention Area, 3rd Floor North (Incl. chairman table, chairs, basic sound system & 2 wired microphones)						
<input type="checkbox"/>	Type 1	153	110	70	6,800.00	1,800.00
<input type="checkbox"/>	Type 2	306	220	140	13,800.00	3,400.00
<input type="checkbox"/>	Type 3	375	280	150	16,300.00	4,000.00
<input type="checkbox"/>	Type 4	450	350	200	21,200.00	5,200.00
Meeting Room inside of Exhibition Area, 2nd Floor South (Incl. chairman table, chairs, basic sound system & 2 wired microphones)						
<input type="checkbox"/>	Type 5	52	35	24	1,800.00	450.00
<input type="checkbox"/>	Type 6	93	60	36	2,500.00	600.00
<input type="checkbox"/>	Type 7	145	110	72	4,100.00	1,000.00
<input type="checkbox"/>	Type 8	166	110	72	4,200.00	1,050.00

- ◆ **On-site orders may not be accommodated. If accepted and available, a surcharge of 50% must be levied.**
- ◆ **The above capacity is available for the meeting room without stage.**

Please mark the required duration of rental:

	24 January 2018	25 January 2018	26 January 2018	27 January 2018
8 am - 12 am	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1 pm - 5 pm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Note

- The meeting rooms will be rented to exhibitors on a first come, first served basis.
- After the deadline, late orders may not be accommodated. If accepted and available, a surcharge of 30% after the deadline and before build-up must be levied.
- For changes of confirmed and invoiced orders, a surcharge of 30% (50% 2 weeks before build-up and for on-site orders) must be levied.
- Cancelled orders are not refundable.
- Items not listed on this form will be offered on request and are subject to a separate quotation.
- All items are on a rental basis and no exchange, transfer or refund of ordered items on-site will be accepted. And exhibitors will have to make good any resulted damages or losses.
- **The payment must be settled 2 weeks before build-up.**
- **The exhibitors should take over the bank charges when transferring the payment.**
- **Please read carefully "Reminder for usage of meeting room / office / space room" on next page.**
- **For inquiry, please contact:**
 Tel.: +86 21 20205500
 eMail: stella.zhang@mm-sh.com
 Contact person: Stella Zhang ext. 840

SECTION III.D OPTIONAL FORMS
MEETING ROOM (CONT'D)
DEADLINE: 22 DECEMBER 2017

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	Address:	
	Tel:	Fax:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

This form should be completed and returned by exhibitors who require the additional facilities in the meeting room for their own use during the show period.

Description	Unit Price RMB			Quantity
	half day (4 hrs)	whole day (8 hrs)	show period (4 days)	
Ordinary microphone	200.00	400.00	--	
Ordinary wireless microphone	200.00	400.00	--	
Audio cable	130.00	260.00	--	
Video cable	130.00	260.00	--	
Projector 1500-2500 Lumen (incl. projection screen)	1,300.00	2,600.00	--	
Projector 4000 Lumen (incl. projection screen)	2,000.00	4,000.00	--	
Projector 6000 Lumen (incl. projection screen)	2,600.00	5,200.00	--	
Projector 12000 Lumen (incl. projection screen)	7,800.00	15,600.00	--	
Projection screen with tripod 120" (1.8m x 2.4m)	400.00	800.00	--	
Projection screen with tripod 150" (2.25m x 3m)	550.00	1,100.00	--	
Projection screen with tripod 180" (2.7m x 3.6m)	800.00	1,600.00	--	
Projection screen with tripod 200" (3.2m x 4.2m)	1,100.00	2,200.00	--	
Projection screen with tripod 250" (3.675m x 4.876m)	1,300.00	2,600.00	--	
42" Plasma	--	1,300.00	--	
50" Plasma	--	3,300.00	--	
Cold and warm water dispenser	--	--	150.00	
19L distilled water bottle	--	--	65.00	
Electrical power connection (The electrical power connection cable should be prepared by the exhibitor.)	1KW	--	--	400.00
	3KW (15A/220V)	--	--	1,100.00
	5KW	--	--	1,600.00
	7KW (15A/380V)	--	--	2,000.00
	10KW	--	--	2,600.00
	15KW (30A/380V)	--	--	4,000.00
	20KW	--	--	4,900.00

◆ **On-site orders may not be accommodated. If accepted and available, a surcharge of 50% must be levied.**

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SECTION III.D OPTIONAL FORMS

MEETING ROOM (CONT'D)
DEADLINE: 22 DECEMBER 2017

Reminder for usage of meeting room / office / space room

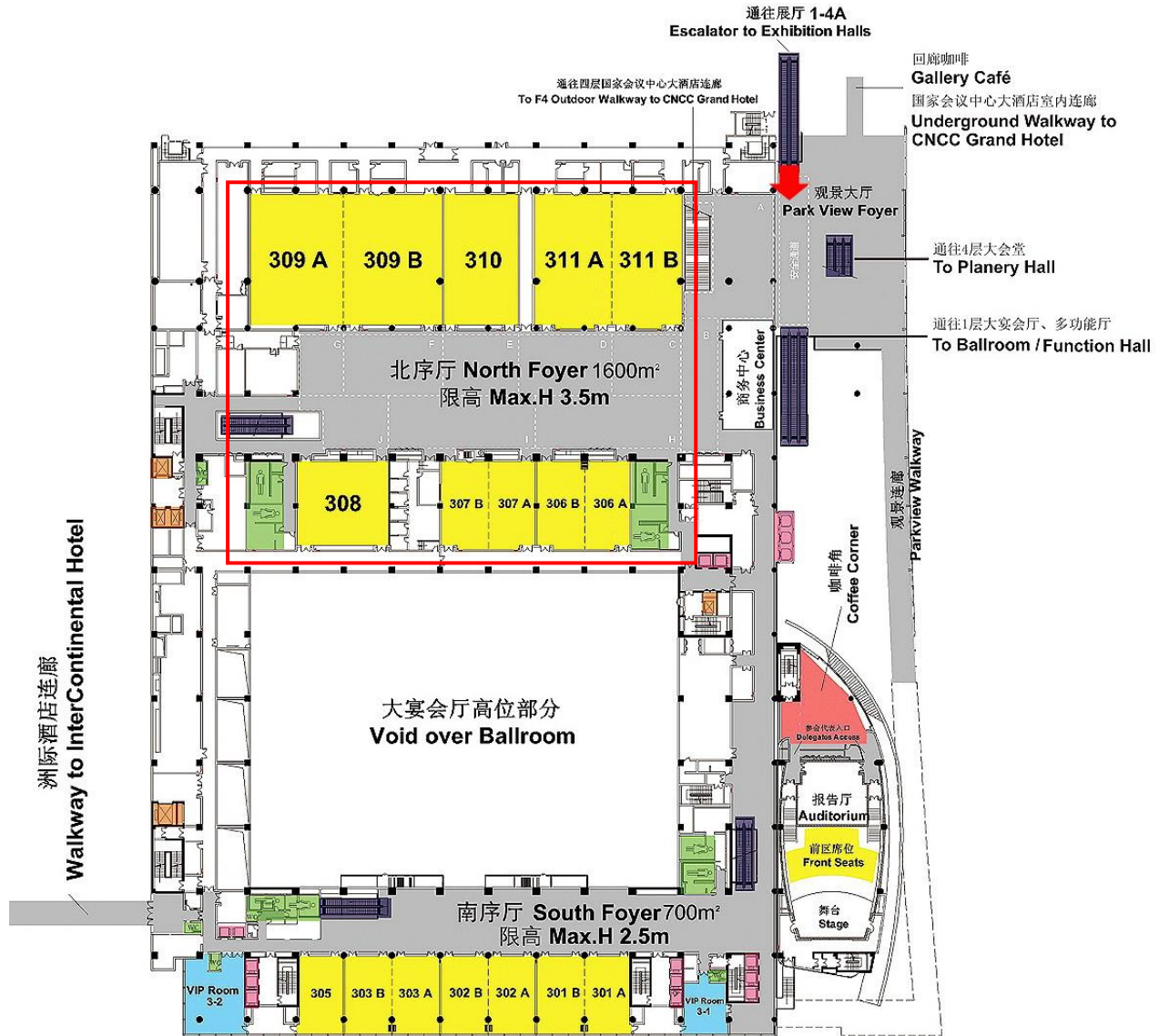
1. The buildings and facilities should not be destroyed.
2. The posters are not allowed to be mounted on the buildings and facilities.
3. All the equipped furniture and facilities in the rooms are not allowed to be moved out.
4. Banner or hanging banner is forbidden.
5. It is prohibited to decorate the exterior walls (e.g. glass, frame).
6. If you need to set up arch or kind of structure outside the room, you are required to submit the proposal for approval of CNCC.
7. It is prohibited to take outsourcing food. Please contact CNCC to get menu to order if you need coffee break. Keep the meeting room clean.
8. Please confirm with the organizer if you have detail requirement of the meeting room decoration.
Tel.: +86 21 20205500
eMail: stella.zhang@mm-sh.com
Contact person: Stella Zhang ext. 840
9. Exhibition hours: 9:00-17:00 on Jan. 24 - 26, 2018; 9:00-16:00 on Jan. 27, 2018. The time slot for meeting room rental is 9:00-12:00 or 13:00-17:00, please arrange the room decoration and resetting accordingly.
10. If involved in the construction, the exhibitors and contractor should declare to CNCC according to the move-in procedure three weeks before move in.

SECTION III.D OPTIONAL FORMS

MEETING ROOM (CONT'D)

DEADLINE: 22 DECEMBER 2017

3rd Floor inside of Convention Area



SECTION III.D OPTIONAL FORMS

MEETING ROOM (CONT'D)
DEADLINE: 22 DECEMBER 2017

2nd Floor inside of Exhibition Area

